



Instrument Calibration Request Form

DATE: _____

CUSTOMER INFORMATION			
COMPANY NAME			
CONTACT PERSON			
ADDRESS			
DEPARTMENT			
PHONE			
EMAIL			
INVOICE TO		SHIP TO	
<input type="checkbox"/> SAME AS ABOVE		<input type="checkbox"/> SAME AS ABOVE	
COMPANY NAME		COMPANY NAME	
CONTACT PERSON		CONTACT PERSON	
ADDRESS		ADDRESS	
DEPARTMENT		DEPARTMENT	
PHONE		PHONE	
EMAIL		EMAIL	
PAYMENT METHOD			
PURCHASE ORDER NUMBER			
RSIC QUOTE NUMBER			
CHEQUE/CREDIT CARD/EFT		Payment Terms - 30 days from date of invoice.	
This work order serves as a contract between the Radiation Safety Institute of Canada and the above listed customer.		Customer Signature/Date _____	
An invoice will be emailed upon completion of work.		This is to certify that the instruments provided are properly packaged, marked, and labelled and are authorized for calibration by the Radiation Safety Institute of Canada.	
SHIP INSTRUMENTS, INCLUDING A COPY OF THIS FORM, TO:			
RSIC National Laboratory ATTN: Instrument Calibration 102-110 Research Dr. Saskatoon SK, S7N 3R3 Telephone: 306-975-0566 Ext 226 Email: Klowe@radiationsafety.ca			



All calibrations are conducted to meet the verification criteria in accordance with the CNSC Regulatory Expectations for Calibration of Survey Meters.

SURVEY INSTRUMENT CALIBRATION REQUEST								
NOTE: ONLY ONE CALIBRATION CERTIFICATE IS PROVIDED PER LINE					CALIBRATION REQUESTED			
INSTRUMENT/MODEL NUMBER	INSTRUMENT SERIAL NUMBER	WITH PROBE	PROBE MODEL NUMBER	PROBE SERIAL NUMBER	DOSE RATE (SV/HR)	EXPOSURE RATE (R/HR)	RATEMETER (CPM)	EFFICIENCY
		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Dose and exposure rate calibrations are performed in a traceable Cs-137 calibration field
- Ratemeter calibrations are performed using a calibrated pulse generator
- Efficiency measurements can be performed using traceable Am-241, Cs-137, and Tc-99

ELECTRONIC DOSIMETER CALIBRATION REQUEST	
NOTE: ONLY ONE CALIBRATION CERTIFICATE IS PROVIDED PER LINE	
INSTRUMENT/MODEL NUMBER	INSTRUMENT SERIAL NUMBER

RETURN SHIPPING METHOD			INFORMATION FOR CERTIFICATE	
PREPAY AND ADD (PUROLATOR)	Service Type	Ground <input type="checkbox"/>	COMPANY NAME	
		Express <input type="checkbox"/>	CONTACT PERSON	
COLLECT	Carrier Name		ADDRESS	
	Account #		DEPARTMENT	
	Service Type	Ground <input type="checkbox"/>	PHONE	
		Express <input type="checkbox"/>	EMAIL	

LAB USE ONLY	
Date Instruments received: _____	Signature: _____
Number of Certificates returned: _____	_____